

## Monthly Town Board Meeting – December 10, 2019

355

Mukwa Town Hall, E8514 Weyauwega Road, Northport

5 in Attendance

Supervisor Shaw called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on November 29, 2019 and the final agenda was posted in the three designated places on December 6, 2019.

**Roll call of Officers:** Jim Curns, Chairman – Excused; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**Approve 2020 Budget Pursuant to Section 60.40(4) of Wisconsin Statutes:** Supervisor Shaw made a motion to Approve & Adopt the 2020 Budget Pursuant to Section 60.40(4) of Wisconsin Statutes. A second to the motion was made by Supervisor Manske. Motion carried.

**Approve: (a) November 12, 2019 Public Budget Hearing & Special Town Meeting of the Electors Minutes:** Motion was made by Supervisor Manske with a second by Supervisor Shaw to approve the November 12, 2019 Public Budget Hearing & Special Town Meeting of the Electors Minutes as printed. Motion carried. **(b) November 12, 2019 Monthly Town Board Meeting Minutes:** Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the November 12, 2019 Monthly Town Board Meeting Minutes with a correction under Budget/Vouchers (b) "Second to Chairman Curns' motion was made by Supervisor Manske – should be Supervisor Shaw. Motion carried.

**Treasurer: Approve Monthly Treasurer's Report:** Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the November 30, 2019 Treasurer's Report as read & printed. Motion carried.

**Budget/Vouchers: (a) Move Funds Received from Culverts (\$743.32) to Road Construction/Maintenance Account:** Motion to approve moving the \$743.32 received from culverts into the Road Construction/Maintenance Account was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. **(b) Waupaca County Highway Department Ferry Street Invoice:** Discussion. Decision to wait & pay at January Special Meeting.

**(c) Approval & Payment of Vouchers:** Motion was made by Supervisor Shaw to approve payment of Vouchers 27809 through 27835, dated November 13, 2019 through December 10, 2019, and Direct Withdrawals of Social Security, Medicare & Federal Tax of \$981.32; & the December 10<sup>th</sup> We Energies Invoice of \$518.23 for a total of **\$41,843.72**. Second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

**Public Forum - Town of Mukwa Residents:** Mike Popke – Ferry Street: Mr. Popke asked a question about road-right-of-way regarding a stake next to a tree. He stated that the ditch work undermined the roots & he was now worried the tree would fall. Ken Jaeger – Knight Road: Mr. Jaeger advised that there were a lot of ruts in the road on Rocky Mountain Drive on the west end by the side of the road, stating that some were at least six inches deep. Also noted that blacktop is pulled out near N3560 Dawn Drive. Phil Heimbruch – Owner, Phil's Still – Highway 54: Mr. Heimbruch questioned the placement of the culvert in his parking lot located on Ferry Street. Board advised that they will speak with Waupaca County Highway Department about this concern.

**Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s:** None **(b) Citation Letter/s:** None

**Building Inspector:** Supervisor Shaw read the submitted report. Motion to accept the December 2019 Building Inspector report was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

**Plan Commission:** Next Meeting Scheduled for Wednesday, January 8, 2020. Plan Commission Chair Shaw advised that the topic will be parcels over 5 acres that are currently zoned Rural Residential to see if they want to switch to Agriculture and Woodland Transition. Letters to property owners will go out later this month.

**Dale & Stefanie Myers – Hutchison Road – Certified Survey Map (CSM) Approval:** The Myers were not present & no CSM had been delivered to the Clerk. Will be added to January Agenda.

**Mike Wulf – Weyauwega Road – Fire:** Mr. & Mrs. Wulf had spoken during the November 12<sup>th</sup> Monthly Town Board Meeting Five Minute Public Forum. Since they were not on the agenda, the Board asked Mr. & Mrs. Wulf to attend the December Board Meeting but they were not present.

**City of New London - Brush Drop-Off Contract:** Contract not received from the City. Will add to the January Agenda. Supervisor Shaw advised those present of the reason that this contract was needed after a DNR inspection and all of the requirements necessary to continue using the current location.

**Gold Cross Ambulance 2020 Ambulance Service Agreement – Approval/Signature:** Supervisor Shaw made a motion to approve & sign the 2020 Ambulance Service Agreement with Gold Cross Ambulance noting that the cost actually decreased from \$10.40 per person to \$10.32 per person. Supervisor Manske made a second to Supervisor Shaw's motion. Motion carried.

**2020 – 2021 Election Poll Worker Approvals:** Supervisor Shaw made a motion to approve Ann Drzewiecki, Paul Drzewiecki, Ron Heise, Helen Scheid & Randy Behnke as Chief Inspectors and Judy McDaniel, Merry Stern, Chris Neumann, Gary Neumann, Alice Behnke, Marlene Scheid, Dolores Handschke, Linda Peterson, Karen Immel, Craig George, Jennifer George, Marshall Zielinski & Kathleen Bodoh as Election Inspectors. A second to the motion was made by Supervisor Manske. Motion carried.

**Roads: (a) Monthly Report:** Filling potholes as weather allows **(b) Road Equipment-Report/Repairs/ Purchases Needed:** Maintenance advised that the Sterling is currently out as the clutch pump is working so the plow doesn't work. Grader needed new batteries. **(c) DOT Multimodal Local Supplement Application:** Clerk Zielinski noted that all required forms have been submitted per requirement of the program. **(d) Storm Damage/FEMA Update:** Clerk Zielinski received an email advising that FEMA is still working & will be contacting us.

(e)Ferry Street – We Energies Light Pole/LED Upgrade/Relocating Poles: Will be moved in 2020.

(f)Brush Removal – Timber Court, Timber Lane & Huntley Road: Noted a lot of brush & pine trees hanging down over the road. Need a quote from Midstate.

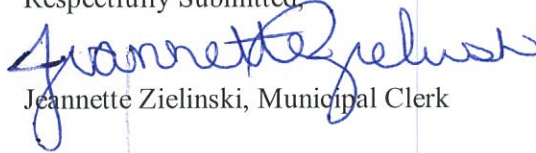
Meetings/Training/Waupaca County Zoning Hearings: Attended: (1)Supervisor Shaw attended the November 14<sup>th</sup> @ 5:30 p.m. – Waupaca County Towns Association Meeting held at the Farmington Town Hall.

Upcoming: (1)December 12<sup>th</sup> – ATV/UTV Meeting – Readfield Elementary School; (2)Wisconsin Towns Association District Meetings – Various Dates/Locations;

Correspondence Received: None

Motion to adjourn was made by Supervisor Manske. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,



Jeannette Zielinski, Municipal Clerk